



2018 RISK ASSESSMENT FORM

Activity: Educational Tour

People at Risk: School groups (Students *and* Teachers) visiting Pirate's Quest

Additional Information: This risk assessment applies to Pirate's Quest staff and visitors.

HAZARD	RISK	INITIAL RATING	EXISTING CONTROL MEASURES	FINAL RATING	ADDITIONAL ACTION REQUIRED
BUILDING EXTERIOR	Children tripping up steps or falling over on gravel. Gravel being thrown, consumed, or getting stuck in ears/nose. Children getting hit by cars on the road next to building.	HIGH	Children are to be supervised at all times by a parent/guardian or member of staff. Children are encouraged not to pick up gravel and pay attention/walk carefully at all times. Barriers in place between building and road. Coach bay in front of building eliminates any reason to cross road.	LOW	
HEAVY DOORS / DOOR HINGES	Children getting fingers/arms caught in doors. Doors slamming into children.	MEDIUM	Children are to be supervised at all times by a parent/guardian or member of staff. Children only have access to doors between sections when accompanied by a performer.	LOW	
TREASURE SHOPPE	Children tripping over products displayed on the floor. Playing with toys swords and injuring each other.	LOW	Children are to be supervised at all times by a parent/guardian or member of staff and encouraged not to pick up or play with toys. Floor product displays kept close to the wall.	LOW	
TOILET AREA	Heavy doors closing on children. Slipping on wet floor. Drowning.	HIGH	Children are to be supervised at all times by a parent/guardian or member of staff. Children are advised to pay attention and be careful at all times.	LOW	Toilets and toilet areas checked daily
PLUG SOCKETS	Electric shock , children's fingers stuck in holes and injured.	HIGH	Children are to be supervised at all times by a parent/guardian or member of staff. Sockets are covered, hidden, or out of reach to public.	LOW	

HAZARD	RISK	INITIAL RATING	EXISTING CONTROL MEASURES	FINAL RATING	ADDITIONAL ACTION REQUIRED
'WRECK OF THE ROYAL ANNE GALLEY'	Children tripping over props or seating. Hanging objects falling onto children's heads.	LOW	Children are to be supervised at all times by a parent/guardian or member of staff. All props are displayed out of reach or pushed to the side of the room.	LOW	
'PIRATE'S GROTTO'	Dim lighting increasing the chance of falling over or tripping. Tripping up stairs.	LOW	Children are to be supervised at all times by a parent/guardian or member of staff. Groups deliberately positioned in the areas which are better lit.	LOW	
'HOOLIGAN'S HIDEOUT' / 'LAND OF LEGEND'	Children bumping heads on cave effect walls. Sharp handle of 'Sword in the Stone' causing injuries.	MEDIUM	Children are to be supervised at all times by a parent/guardian or member of staff. Children are positioned in safest areas by performer. Children only allowed to touch 'The Sword in the Stone' when invited.	LOW	
'SMUGGLER'S PASSAGE'	Children bumping heads on cave effect walls. Children tripping up exit ramp from Passage.	LOW	Children are to be supervised at all times by a parent/guardian or member of staff. Children encouraged to pay attention/walk carefully at all times.	LOW	
'TOWAN BLYSTRA DOCK'	Children injuring themselves in the stocks (stocks pinching skin, dropping on feet, tripping over). Children tripping over props or seating	MEDIUM	Children are to be supervised at all times by a parent/guardian or member of staff. All props are displayed out of reach or pushed to the side of the room. Children only allow to approach/use the stocks when invited.	LOW	
'BLACKBEARD'S TAVERN'	Children tripping over props or seating	LOW	Children are to be supervised at all times by a parent/guardian or member of staff. All props are displayed out of reach or pushed to the side of the room.	LOW	
'THE LOCKER OF DAVY JONES'	Dim lighting increasing the chance of falling over or tripping. Scary atmosphere and smoke effects not suitable for severe asthmatics, pregnant, or those with weak hearts	HIGH	Children are to be supervised at all times by a parent/guardian or member of staff. Children encouraged to pay attention/walk carefully and slowly at all times. Group made aware of 'WARNING' in advance. Alternative Safe Route available.	LOW	

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'SAFE PASSAGE'	Children tripping up exit ramp from Passage.	LOW	Children are to be supervised at all times by a parent/guardian or member of staff. Children encouraged to pay attention/walk carefully at all times.	LOW	
'THE QUEEN ANNE'S REVENGE'	Children tripping over props or seating. Ship's wheel hitting children when spun too fast. Children trapping fingers/arms in spinning wheel.	MEDIUM	Children are to be supervised at all times by a parent/guardian or member of staff. All props are displayed out of reach or pushed to the side of the room. Children only allow to approach/use the wheel when invited.	LOW	
'BELOW DECKS' / 'CAPTAIN'S CABIN'	Dim lighting increasing the chance of falling over or tripping. Hanging objects falling onto children's heads.	LOW	Children are to be supervised at all times by a parent/guardian or member of staff. Floor level obstructions removed to prevent tripping. Hanging objects secured firmly.	LOW	
PENCILS FOR TREASURE MAPS	Tripping over and sharp end of pencil causing injuries.	LOW	Children are to be supervised at all times by a parent/guardian or member of staff and encouraged to move slowly and keep pencil away from face.	LOW	Pencils to be collected after visit.